

# **Charter for the 2016 Fellowship Selection Committee**

## **1.0. Purpose**

The Meeting Fellowship Selection Committee is responsible for evaluating the fellowship applicants and for choosing the applicants to receive financial support to attend an ARIN Public Policy and Members Meeting.

## **2.0. Composition of Committee**

The Committee shall be composed of the following members:

### **2.1. One elected member from the Board of Trustees.**

The Trustee Representative shall be appointed by the Board of Trustees at its first business meeting of the year. The Trustee Representative shall serve as Chair of the committee.

### **2.2. One member of the ARIN Advisory Council (AC).**

The AC Representative shall be appointed by the Board.

### **2.3. Two members in good standing from the ARIN General Membership that have attended an ARIN Meeting in the past 3 years.**

The General Member Representatives shall be appointed by the Board from a volunteer pool of General Members. The volunteer pool shall be compiled by ARIN Staff following a general call for volunteers to the appropriate ARIN mailing list(s) and confirmation of the Member's eligibility.

Members may be appointed to successive terms as long as they continue to meet the selection criteria. Vacancies on the Committee during the term shall be filled in the same manner as the regular selection process.

## **3.0. Scope of Responsibilities**

ARIN provides financial support for Fellows within ARIN's service area to attend each ARIN Public Policy and Members Meeting.

The committee is charged with evaluating the applications and choosing the applicants that it believes are best suited for the Fellowship, taking into consideration a desire to provide opportunities to individuals from a broad diversity of organization types and geographic locations placing emphasis on providing support to at least one Fellow from each sector (Canada, the Caribbean and North Atlantic Islands, and the United States and Outlying Areas) if possible.

The selection committee has the right to select the candidates to receive the financial grants, following the above-mentioned criteria, without any obligation to justify the results of the selection. The decisions of the selection committee will be final and the awards

will be announced on ARIN's website. Their communications and deliberations shall be kept private.

#### **4.0 Selection Criteria**

If the qualified applicant pool permits, three to five Fellows will be selected from each sector of the ARIN Region: Canada, the Caribbean and North Atlantic Islands, and the United States and Outlying Areas.

Applicants should meet the following criteria in order to be considered for the fellowship award:

1. Be domiciled in a country within the ARIN service region. A list of the countries included in ARIN's service region is available [here](#). You do not have to be an ARIN member to qualify.
2. Have an understanding of the importance of ARIN's mission and some familiarity with ARIN services through their professional experience.
3. Be employed in a technical or technical management capacity with an organization that utilizes ARIN services directly or indirectly OR be a university-level computer science/information technology administrator, professor or student OR be a civil society or non-governmental organization professional whose mission coincides with that of ARIN.
4. Be subscribed or subscribe as part of the application process to the ARIN Announce and [ARIN Public Policy Mailing lists](#).
5. Present a case for attending an ARIN meeting, including:
  1. what they intend to accomplish or get out of attending an ARIN meeting,
  2. how attending an ARIN meeting would help them in their work or study, and
  3. how they intend to apply/share their ARIN experience when they return home
6. Be able and willing to attend and participate in all of the meeting public functions, including a first timer's event, tutorials or evening sessions and the ARIN social.
7. Preference will be given to those who have not previously attended an ARIN Public Policy and Members Meeting in the last five years, but the committee will also consider applicants who have attended past meetings and demonstrated strong participation and/or engagement with their local community (including past ARIN Fellowship recipients.)
8. Require assistance in order to attend an ARIN meeting. (Statement from applicant stating funding is not otherwise available.)
9. Be willing to complete a Fellowship program evaluation after the conclusion of the meeting.

All applicants must complete a Fellowship program application in full and return it according to published deadlines in order to be eligible.