

## ARIN Grant Program Description

### Version 0.1

The ARIN Grant Program provides financial grants in support of initiatives aimed at improving the overall Internet industry and Internet user environment. ARIN will award any number of grants to support qualified projects that advance ARIN's mission and benefit the Internet community within the [ARIN region](#). In 2019, the ARIN Grant Program offers up to a total of \$60,000 to be divided among successful applicants in varying amounts, starting at \$1,000 and based on project need.

\*Include a call out box near the top of the webpage to include an apply now button with link and deadline.

### Who can apply?

Organizations that may apply for a grant include, but are not limited to, the following:

- non-government organizations
- non-profit educational bodies
- university or research and development institutions
- open-source groups

### Eligibility Guidelines

To be eligible for a grant, projects must:

1. Align with [ARIN's Mission](#). Projects must fit into one or more of the following broad categories:
  - a. **Internet technical improvements** that promote and facilitate the expansion, development, and growth of the infrastructure of the Internet consistent with the public interest
  - b. **Registry processes and technology improvements** that help maintain a globally consistent and highly usable Internet Numbers Registry system
  - c. **Informational outreach** that advances the Internet by covering topics such as, but not limited to: IPv6 deployment, Internet research, and Internet governance
2. Benefit the Internet community within the ARIN service region

Preference will be given to projects with an implementation timeline for completion within a 12 month period.

### Timeline for applicants **(this will be formatted graphically on the web page)**

Applications accepted 22 April to 31 May 2019  
Review Committee recommendations completed by 1 July 2019  
Board makes final decision by X August 2019  
All applicants notified of application status by X August 2019  
Grant winners announced X August 2019  
Signed grant recipient agreements due 13 September 2019  
Funds issued no later than 30 September 2019  
Project update reports due 31 March 2020  
Final project reports due 30 September 2020

## What to expect when applying

Applications must be submitted through the designated online form and must be completed by the announced deadline. Partial applications will not be considered. (will provide url and any needed details when available.) By submitting the application you indicate that you are willing to sign the [Grant Recipient Agreement](#) if your project is selected for funding. We shall collect, process and share all data, including personal data, in relation to the ARIN Grant Program in accordance with the [ARIN Privacy Statement](#).

You should be prepared to provide the following types of information:

Prescreening phase - 2 eligibility questions – if the answer is no, user notified of ineligibility

- Does your project align with ARIN's mission?
  - If so, in which way(s)?
    - Internet technical improvements
    - Improvement to registry processes and technology
    - Informational outreach
  - Does your project benefit the Internet community in ARIN region?
- 2. Main Contact Name and Information
- 3. Applicant Organization Name, Address, Legal Status
- 4. Project Title
- 5. Project Summary – 200 words or less
- 6. Project Description – concisely detailed project description including a problem statement and goal.
- 7. Project Objectives – What specific 1-3 objectives is the project aiming to achieve?
- 8. Relevance – What benefit does this project provide in improving the overall Internet industry and Internet user environment? How does the project benefit the Internet community in the ARIN region? Describe the groups that will be the direct and indirect beneficiaries of the outcomes achieved by the project.
- 9. Project Timeline, including any deliverables, e.g., reports, tools, presentations, etc.
- 10. Funding and Budget - Describe anticipated program expenses and timeline for funding. Include summary of financial controls on access to grant funds.
- 11. Experience – Describe briefly relevant past experience of key personnel or organizations
- 12. Dependencies - Detail any third-party dependencies. Will this project receive funding from other sources? If so, please provide details. (If constrained by confidentiality agreements, provide a description of the breakdown of the share of the funding being sought from ARIN and the general nature of the other funding sources.)
- 13. Project Compliance – State how the proposed project satisfies the ARIN Grant Program eligibility requirements in the terms of Internet technical improvements, registry processes and technology improvements, or informational outreach
- 14. Potential Conflicts – Does the project involve any persons (or their family members) who are an ARIN employee, trustee, officer, or anyone who serves on any ARIN committees or council?

## How applications will be evaluated

ARIN will convene a Grant Program Selection Committee (GPSC) that will recommend proposals to the ARIN Board of Trustees Finance Committee (FinCom) for further review. The GPSC will review all qualified applications and evaluate according to the ARIN Grant Program selection criteria. GPSC or ARIN staff may request more details or modifications to any part of the application at any time during the selection process. Selection Committee scoring will be

conducted through an online platform that calculates an average score based the points given by each Selection Committee member. The Committee shall provide its recommendations in writing to the FinCom and shall include a summary of the justification for each recommended proposal. The FinCom shall review finalists and then provide its recommendations in writing to the Board of Trustees. The Board of Trustees will make the final selection. All decisions made by the Board of Trustees are final and all grant program communications and deliberations regarding the applications shall be kept confidential.

### **Selection Criteria**

Applications will be scored on a 50 point scale as follows:

#### Completeness (0-5 points)

- Includes clear and complete information
- Adequately answers all questions, including sufficient details
- Describes project thoroughly
- Clearly-stated and carefully-considered funding requirements

#### Alignment with eligibility guidelines (0-20 points)

- Project focuses on Internet technical improvements, registry processes and technology improvements, or informational outreach
- Benefits the Internet community in the ARIN region

#### Relevance and reach (0-20 points)

- Project innovatively addresses a specific problem
- Desired outcomes will have a positive and meaningful impact on overall Internet industry or Internet user environment

#### Likelihood of success (0-5 points)

- Appears achievable, including objectives and timeline
- Anticipated completion falls within a 12 month period
- Expenses appear reasonable and customary
- Project has relevant personnel or organizational support

### **Grant Program Selection Committee (GPSC)**

The Grant Program Selection Committee (GPSC) shall include two members of ARIN staff, one to be appointed Committee Chair.

The Committee shall also include three (3) individual representatives from General Members in good standing or ARIN-elected individuals, who shall be appointed by the staff committee members. The Committee will be required to submit a year-end activity report to the Board of Trustees upon completion of work. Committee members are not precluded from serving successive terms.

### **Award Issuance**

Applicants will be notified directly of grant selection status upon the final decision of the ARIN Board of Trustees.

All grant winners will be announced on ARIN's website including project title, project summary, description, and grant amount. Winners will be required to submit a signed grant recipient agreement before funds can be issued. Funds will be dispersed to the individual or organization identified in the application in a timely fashion following the public announcement of winners.

## **Reporting Requirements for Grantees**

Grant winners are required to provide a written project update report on 31 March 2020 and a written final report on 30 September 2020 that details how the project performed in terms of the objectives laid out in advance. Reports should include specific details on how funds were spent, outcomes, number of individuals reached, and how the Internet industry benefited in the ARIN region in terms of Internet technical improvements, registry processes and technology improvements, or informational outreach. Grantees will also be given the opportunity to share project results in a blog on TeamARIN.net and/or at an ARIN Public Policy and Members Meeting.

## **Terms and Conditions**

Grant recipients are required to agree to the program's Terms and Conditions as found in Appendix A.